

## **Hope Middle School PTA Committees**

### **Academic Success Breakfasts**

Assist with budgeting and breakfast planning. Coordinate volunteers, purchase food items, set up and clean up after serving breakfast to students who earn Honor Roll, Principal's List and Rising Mustang honors for each of the first 3 grading periods. Seek corporate sponsorship for funding when possible.

### **Fundraising**

Plan, coordinate and execute fund raising activities. Work with PTA members, teachers, community businesses and organizations as needed to accomplish activities that will raise funds for PTA programs. Work with the PTA treasurer to insure donations are receipted.

### **Membership**

Coordinate, distribute, collect and document membership forms for PTA members. Work with PTA treasurer to insure dues are receipted. Work with teachers to distribute and collect membership forms and dues from families and return receipts to teachers for distribution to students. Insure members are entered into the NC PTA database and membership cards are delivered.

### **Publicity and Programs**

Coordinate communications for PTA activities. Work with Hope Middle School staff to maintain a presence on the school website and to include information in communications sent home with students. Advertise/publicize events in various ways. Work with PTA board to coordinate speakers and presentation topics for general meetings.

### **Staff Appreciation and Hospitality**

Coordinate activities that show our appreciation and support for the work that Hope Middle School staff does for our children. Work with the volunteer coordinator as needed to solicit food donations for special events and setup, serving and cleanup for the events. Coordinate refreshments, door prizes, etc., for PTA meetings.

### **Volunteer Coordination**

Solicit volunteers to provide support for PTA programs and school events as needed. Maintain a list of volunteers and contact information.

### **School Campus Beautification**

Work with Hope Middle School staff to plan and support landscaping projects that will add beauty to the building and grounds.